

**MINUTES OF THE REGULAR MEETING OF THE COUNCIL OF THE DISTRICT OF
PORT EDWARD, HELD IN COUNCIL CHAMBERS, MUNICIPAL HALL ON TUESDAY
SEPTEMBER 12, 2017**

PRESENT:

COUNCIL

Mayor Dave MacDonald, Chair
Councillor: Dan Franzen, James Brown, Grant Moore and
Christine Mackenzie

ADMINISTRATION:

Bob Payette, Chief Administrative Officer
Polly Pereira, Director of Corporate Services
Lorraine Page, Director of Finance Services

MEDIA IN ATTENDANCE:

Shannon Lough, Northern View

OTHER:

Insp. Ward, Prince Rupert RCMP
Cpl. Garrett, Prince Rupert RCMP

CALL TO ORDER:

Mayor MacDonald called the Meeting to order at 7:00 pm on Tuesday, September 12, 2017.

AGENDA:

17-121 Moved by: Councillor Franzen
Seconded by: Councillor Moore

THAT the Agenda dated September 12, 2017 be amended to add item 9b; and

FURTHER THAT the agenda be adopted as amended.

Carried Unanimously

MINUTES:

17-122 Moved by: Councillor Brown
Seconded by: Councillor Mackenzie

THAT the minutes of the Regular Meeting of Council dated July 11, 2017 be
adopted as presented.

Carried Unanimously

BUSINESS ARISING:

PETITIONS AND/OR DELEGATION:

a) **Blake Ward, Inspector, Prince Rupert RCMP**
RE: RCMP Update

Inspector Ward gave Council the highlights from his report April- June 2017 RCMP report and
Council also had a chance to ask questions.

17-123 Moved by: Councillor Brown
Second by: Councillor Moore

THAT Council accepts the RCMP report from Insp. Blake Ward as presented.

Carried Unanimously

CORRESPONDENCE:

- a) **Joel McKay, Chief Executive Officer**
RE: 2017 Economic Development Capacity Building

17-124 Moved by: Councillor Franzen
Second by: Councillor Mackenzie

THAT the letter dated June 8, 2017 advising Council that the application for the Economic Development Capacity Building program has been approved be received and filed; and

FURTHER THAT Council write a thank you letter.

Carried Unanimously

- b) **Roberta Edzera, District Principal, Aboriginal Education Department**
RE: Thank You

17-125 Moved by: Councillor Franzen
Second by: Councillor Brown

THAT the letter dated June 30, 2017 thanking Council for their contribution towards the 2017 National Aboriginal Day Celebration be received and filed.

Carried Unanimously

- c) **Patricia Heintzman, Mayor, District of Squamish**
RE: Support for Resolutions

17-126 Moved by: Councillor Franzen
Second by: Councillor Moore

THAT the letter dated July 19, 2017 requesting Council to support three resolutions at the 2017 UBCM Convention be received and filed; and

FURTHER THAT Council send a letter of support.

Carried Unanimously

- d) **Sheila Seidemann, Leader, Relay for Life**
RE: Thank You

17-127 Moved by: Councillor Franzen
Second by: Councillor Brown

THAT the card received July 26, 2017 thanking Council for their contribution towards the 2017 Relay for Life be received and filed.

Carried Unanimously

- e) **Josie Mackay, Manager, Prince Rupert Red Cross**
RE: Thank You

17-128 Moved by: Councillor Brown
Second by: Councillor Mackenzie

THAT the letter dated July 27, 2017 thanking Council for their contribution towards the Red Cross BC Fires Appeal be received and filed.

Carried Unanimously

- f) **Bev Killbery, Hallowe'en Fest Committee**
RE: Financial Request

17-129 Moved by: Councillor Moore
Second by: Councillor Franzen

THAT the letter dated July 2017 requesting financial support towards the 30th Annual Community Hallowe'en Fest be received and filed; and

FURTHER THAT Council will donate \$200 towards the 30th Annual Community Hallowe'en Fest.

Carried Unanimously

- g) **Block Party Committee, The Friendship House Association**
RE: Thank You

17-130 Moved by: Councillor Mackenzie
Second by: Councillor Franzen

THAT the card received September 2017 thanking the Mayor for taking the time to attend the annual Fraser Street Block Party be received and filed.

Carried Unanimously

- h) **Norm Craddock, Chairman, Seafarers Mission, Lighthouse Harbour Ministries**
Zetho Ante, Chaplain, Seafarers Mission, Lighthouse Harbour Ministries
RE: Financial Request

17-131 Moved by: Councillor Franzen
Second by: Councillor Mackenzie

THAT the letter dated September 2017 requesting financial support towards the Seafarers Mission be received and filed; and

FURTHER THAT Council will donate \$200 towards the Seafarers Mission.

Carried Unanimously

- i) **Murry Krause, President, Union of BC Municipalities**
RE: Gas Tax Agreement Community Works Fund Payment

17-132 Moved by: Councillor Mackenzie
Second by: Councillor Brown

THAT the letter dated July 18, 2017 advising Council that the first payment of \$37,883.69 from the Gas Tax Agreement Community Works Fund will be electronically transferred be received and filed; and

FURTHER THAT Council send a thank you letter.

Carried Unanimously

- j) **Judy Carlick-Pearson, Developer of Program**
RE: Financial Request

17-133 Moved by: Councillor Franzen
Second by: Councillor Mackenzie

THAT the letter dated June 30, 2017 requesting financial support towards the Synergy LEAD Academy Northwest Community College be received and filed.

Carried Unanimously

- k) **Patrick Witwicki, Executive Director, AFFNO**
RE: Financial Request

17-134 Moved by: Councillor Mackenzie
Second by: Councillor Brown

THAT the letter dated June 30, 2017 requesting financial support towards the 7th annual Murder Mystery fundraiser be received and filed; and

FURTHER THAT Council will donate \$200 towards the 7th Annual Murder Mystery.

Carried Unanimously

- l) **Tracy Cochrane, Prince Rupert Minor Basketball Association**
RE: Financial Request

17-135 Moved by: Councillor Brown
Second by: Councillor Franzen

THAT the letter dated August 2017 requesting financial support towards the 2017 Prince Rupert Minor Basketball Season be received and filed; and

FURTHER THAT Council will donate \$200 towards the 2017 Prince Rupert Minor Basketball Season.

Carried Unanimously

- m) **Tessa Gill, VP, External Affairs, Pacific Northwest LNG**
RE: Thank You

17-136 Moved by: Councillor Franzen
Second by: Councillor Mackenzie

THAT the letter dated August 8, 2017 thanking Council for helping support the Pacific Northwest LNG project be received and filed.

Carried Unanimously

REPORTS:

- a) **Polly Pereira, Director of Corporate Administrative Services**
RE: Municipal Insurance Association of BC

17-137 Moved by: Councillor Brown
Seconded by: Councillor Moore

THAT the Municipal Insurance Association of BC Memorandum from Polly Pereira, Director of Corporate Administrative Services be accepted as submitted; and

WHEREAS last year the two delegates were Councillor Dan Franzen and the Alternate #1 was Councillor Christine MacKenzie and any changes require Council resolution; and

NOW THEREFORE BE IT RESOLVED that Council accepts Councillor Dan Franzen as the voting delegate and Councillor Christine Mackenzie as the Alternate # 1 for the Municipal Insurance Association of BC.

Carried Unanimously

b) **Lorraine Page, Director of Finance**
RE: Budget Update September 2017

17-138 Moved by: Councillor Franzen
Seconded by: Councillor Mackenzie

THAT the September 2017 Budget Update Report from Lorraine Page, Director of Finance be accepted as submitted; and

WHEREAS Council should be aware that some of the percentages of the Budget are not representative because the projects have not been completed at this time (Waste Waterlines and Dock replacement); and

NOW THEREFORE BE IT RESOLVED that Council accepts the September 2017 Budget Update as presented.

Carried Unanimously

c) **Polly Pereira, Director of Corporate Administrative Services**
RE: Council Action Items

17-139 Moved by: Councillor Franzen
Seconded by: Councillor Mackenzie

THAT the Action Items Report from Polly Pereira, Director of Corporate Administrative Services be accepted as submitted; and

NOW THEREFORE BE IT RESOLVED that Council accepts the Council Action Items as presented.

Carried Unanimously

COMMITTEE REPORTS:

Mayor MacDonald

- Attended the North Central Local Government Association meeting
- Attended the Resource Benefits Alliance meeting
- Attended Northwest Health meeting
- Attended DP World Celebration at the Cannery
- Attended a meeting with the Prince Rupert Port Authority
- Attended the Friendship House Block Party

Mayor MacDonald and CAO Payette

- Attended a meeting with the City of Prince Rupert and North Coast Regional District
- Attended a meeting with Alta Gas representatives

Councillor Franzen

- Attended the North Coast Regional District Meeting

Councillor Brown

- Attended the Ridley Terminal Inc. dinner

Councillor Moore

- Attended the ribbon cutting celebration for DP World

BYLAWS:

- a) **Polly Pereira, Director of Corporate Administrative Services**
RE: District of Port Edward Zoning Amendment Bylaw # 679, 2017

17-140 Moved by: Councillor Franzen
Second by: Concillor Moore

THAT the report and proposed amended bylaw be received as submitted; and

WHEREAS Council wishes to amend the Zoning Bylaw # 540, 2013 to allow the rezoning of Area 2, as shown on the attached map from Institutional and Public (P1) to Multiple Family Residential (RM2). The purpose of the rezoning is to subdivide a parcel of land into two and rezone one section (Area 2) to accommodate senior housing; and

NOW THEREFORE BE IT RESOLVED THAT Council gives the 1st and 2nd reading to the District of Port Edward Zoning Amendment Bylaw No.679, 2017.

Carried Unanimously

NEW BUSINESS:

- a) **Bob Payette, Chief Administrative Officer**
RE: Motion to move to In-Camera at the end of Regular Council as per Community Charter Section 90(1)(c)

17-141 Moved by: Councillor Franzen
Second by: Councillor Moore

THAT as per Community Charter Section 90(1) "A part of Council Meeting" may be closed to the public if the subject matter being considered relates to or is one or more of the following section 90(1)(c); and

NOW THEREFORE BE IT RESOLVED THAT at the close of the September 12, 2017 Regular meeting of Council, and an In-camera meeting will be held.

Carried Unanimously

- b) **Port Edward Lions Club**
RE: Memorial Wall

Moved by: Councillor Franzen
Second by: Concillor Brown

17-142 **THAT** the District of Port Edward will take over the administration and installation of the plaques for the Memorial Wall.

Carried Unanimously

COUNCIL DISCUSSION:

- a) **Council**
RE: Don Krussel Retirement

17-143 Moved by: Councillor Moore
Second by: Councillor Franzen

THAT Council send a letter and a gift to Don Krussel congratulation him on his retirement.

Carried Unanimously

UNFINISHED BUSINESS:

a) **Council**
RE: Greyhound Bus

17-144 Moved by: Councillor Moore
Second by: Councillor Franzen

THAT Council send a letter to Greyhound Bus to reconsider their decision to cancel services to our area.

Carried Unanimously

ADJOURNMENT:

17-145 On a motion by Councillor Mackenzie the meeting was adjourned at 8:08 pm on Tuesday, September 12, 2017.

Carried Unanimously

CERTIFIED CORRECT

Mayor

Director of Corporate Administrative
Services