

**MINUTES OF THE REGULAR MEETING OF THE COUNCIL OF THE DISTRICT OF
PORT EDWARD, HELD IN COUNCIL CHAMBERS, MUNICIPAL HALL ON TUESDAY,
JANUARY 8, 2019**

PRESENT:

COUNCIL

Mayor Knut Bjorndal, Chair
Councillor: Dan Franzen, James Brown, Murray Kristoff and
Christine Mackenzie

ADMINISTRATION:

Bob Payette, Chief Administrative Officer
Polly Pereira, Director of Corporate Services
Lorraine Page, Director of Finance Services

MEDIA IN ATTENDANCE:

OTHER:

CALL TO ORDER:

Mayor Knut Bjorndal called the Meeting to order at 7:00 pm on Tuesday, January 8, 2019.

AGENDA:

19-001 Moved by: Councillor Franzen
Seconded by: Councillor Kristoff

THAT the Agenda dated January 8, 2019 be amended to include item 6d; and

FURTHER THAT the agenda be adopted as amended.

Carried Unanimously

MINUTES:

19-002 Moved by: Councillor MacKenzie
Seconded by: Councillor Franzen

THAT the minutes of the Regular Meeting of Council dated December 11, 2018 be
adopted as presented.

Carried Unanimously

BUSINESS ARISING:

PETITIONS AND/OR DELEGATION:

CORRESPONDENCE:

- a) **Yovanka Contreras, Coordinator, Donor Relations, Canadian Cancer Society**
RE: Financial Request

19-003 Moved by: Councillor Franzen
Seconded by: Councillor Kristoff

THAT the letter dated November 29, 2018 thanking Council for their contribution towards Cops for Cancer be received and filed.

Carried Unanimously

- b) **Arjun Singh, President UBCM**
RE: Gas Tax Agreement Community Works Fund Payment

19-004 Moved by: Councillor Franzen
Seconded by: Councillor MacKenzie

THAT the letter dated December 10, 2018 advising Council that the second of two Community Works Fund in the amount of \$39,581.06 will be transferred in the next 30 days be received and filed.

Carried Unanimously

- c) **Honourable Judy Darcy, Minister, Ministry of Mental Health and Addictions**
RE: UBCM Meeting

19-005 Moved by: Councillor Brown
Seconded by: Councillor Franzen

THAT the letter dated November 19, 2018 thanking Council for the meeting that took place during the UBCM be received and filed.

Carried Unanimously

- d) **Joslyn Young, Manager Public Affairs BC, CN**
RE: Congratulations

19-006 Moved by: Councillor Franzen
Seconded by: Councillor MacKenzie

THAT the letter dated December 17, 2018 congratulating the Mayor on the recent election be received and filed.

Carried Unanimously

- e) **Lt. Sabrina Silvey, The Salvation Army, BC Division**
RE: Thank You

19-007 Moved by: Councillor Franzen
Seconded by: Councillor Brown

THAT the letter dated December 2018 thanking Council for their donation be received and filed.

Carried Unanimously

REPORTS:

- a) **Polly Pereira, Director of Corporate Administrative Services**
RE: Council Action Items

19-008 Moved by: Councillor Franzen
Seconded by: Councillor MacKenzie

THAT the Action Items Report from Polly Pereira, Director of Corporate Administrative Services be accepted as submitted; and

NOW THEREFORE BE IT RESOLVED that Council accepts the Council Action Items as presented.

Carried Unanimously

- b) **Polly Pereira, Director of Corporate Administrative Services**
RE: Bus Rate Change

19-009 Moved by: Councillor Brown
Seconded by: Councillor Franzen

THAT the Memorandum from Polly Pereira, Director of Corporate Administrative Services be accepted as submitted; and

WHEREAS the bus fares for Port Edward have not changed for many years and with the increases each year in the costs of providing the service, the time has come to make some changes to the rates; and

WHEREAS the new fees would not take effect until May 2019 and January 2020 as per the attachment; and

NOW THEREFORE BE IT RESOLVED that Council accepts the proposed bus rates for 2019 and 2020 as presented.

Carried Unanimously

c) **Polly Pereira, Director of Corporate Administrative Services**
RE: Investing in Canada Infrastructure Grant- Biosolids & Sewer Repairs

19-010 Moved by: Councillor MacKenzie
Seconded by: Councillor Kristoff

THAT the Memorandum from Polly Pereira, Director of Corporate Administrative Services be accepted as submitted; and

WHEREAS the District has an opportunity to apply for funding for a biosolids dewatering system and sewer repairs; and

WHEREAS the grant will provide up to 100% of the funding required for this project and the deadline for the grant application is January 23, 2019.

WHEREAS this project is estimated to cost \$504,000; and

NOW THEREFORE BE IT RESOLVED that Council accepts the proposed project.

Carried Unanimously

d) **Bob Payette, Chief Administrative Officer**
RE: Port Edward Water Treatment Plant SCADA Upgrade

19-011 Moved by: Councillor Kristoff
Seconded by: Councillor Brown

THAT Council received a copy of the proposed SCADA from our Engineers for the Upgrade of the Water Treatment Plant; and

WHEREAS the current system is over 14 years old and the time has come to upgrade; and

NOW THEREFORE BE IT RESOLVED that Council accepts the proposed upgrade as presented.

Carried Unanimously

COMMUNITY REPORTS:

Councillor Franzen

-Attended the North Coast Regional District meeting and provided Council a brief summary

Mayor Bjorndal

-Attended the Elementary School Christmas Concert

-Attended a meeting with the VP of AltaGas

-Attended a reception at the North Coast College (graduates of the AltaGas training program)

BYLAWS:

NEW BUSINESS:

Invite Northern Health to give Council an update
Mention the Community Garden in the upcoming newsletter

COUNCIL DISCUSSION:

UNFINISHED BUSINESS:

ADJOURNMENT:

19-012 On a motion by Councillor Franzen the meeting was adjourned at 8:40 pm on
Tuesday, January 8, 2019.

Carried Unanimously

CERTIFIED CORRECT

Mayor

Director of Corporate Administrative
Services