



District of Port Edward

SCHEDULE D POSTING OF NOTICE

1.1 General

1.1.1 The posting of notice is required when a variance is sought as part of a **Development Permit**. The **Applicant** shall, at the **Applicant's** expense, post the notice in accordance with this **Schedule 'D'**.

1.2 Size and Material

1.2.1 The notice shall be a minimum of 1.8 metres X 1.2 metres in dimension.

1.2.2 The notice shall be constructed of plywood or other durable material.

1.3 Content

1.3.1 The notice shall be in English and state the following, as applicable to the **Application**:

- a) Time and date of the hearing;
- b) Place of the hearing;
- c) In general terms, the purpose of the variance;
- d) Legal description of the **Parcel**;
- e) The **Applicant's** name, address, and phone number; and,
- f) The **District's** address and phone number.

1.3.2 The notice shall have

- a) A white background; and,
- b) Dark blue block capital lettering that is not less than 6 cm in height.

1.4 Number

1.4.1 One notice is required for each 150 metres of **Highway** frontage, or portion thereof, provided that no more than 3 notices are required for any one **Parcel**.

1.5 Location

1.5.1 The notice shall be located within 3 metres of the **Parcel** property line, in a conspicuous location facing and clearly visible from the abutting **Highway**.



- 1.5.2 The notice shall be located so as not to interfere with pedestrian or vehicular traffic flow, or obstruct visibility from a **Highway**, lane, walkway or driveway.
- 1.5.3 If the placement of the notice on the **Parcel** that is the subject of the **Application** is not feasible then the notice may be posted on an abutting **Highway**, subject to approval from the **Chief Administrative Officer**.

1.6 Installation

- 1.6.1 The notice must be installed in a safe, sturdy manner capable of withstanding wind and weather.
- 1.6.2 The notice must be installed by the applicant at least ten (10) days before the **Council** date, and must remain in place until the conclusion of the hearing before **Council**.

1.7 Removal

- 1.7.1 The **Applicant** must remove the notice within 3 days of the conclusion of any related hearing.

1.8 Statutory Declaration Required

- 1.8.1 The **Applicant** must provide the **Chief Administrative Officer** with a statutory declaration, in a format as outlined in **Schedule 'D'**, that indicates all notices have been posted as required by this Bylaw.

1.9 Sample Sign Layout

Bylaw No. _____

Purpose:

Amendment:

Legal Description:

From:

To:

Applicant:

tel. _____

Public Hearing:

For further information please contact the:

District of Port Edward

PO Box 1100, 770 Pacific Ave, Port Edward, V0V 1G0

Phone: (250) 628-3667