

**MINUTES OF THE REGULAR MEETING OF THE COUNCIL OF THE DISTRICT OF  
PORT EDWARD, HELD IN COUNCIL CHAMBERS, MUNICIPAL HALL ON TUESDAY,  
AUGUST 14, 2018**

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**PRESENT:**

**COUNCIL:**

Mayor Dave MacDonald, Chair  
Councillors: Dan Franzen, James Brown and Christine  
Mackenzie  
Teleconference: Councillor Grant Moore

**ADMINISTRATION:**

Bob Payette, Chief Administrative Officer  
Polly Pereira, Director of Corporate Services  
Lorraine Page, Director of Finance Services

**MEDIA IN ATTENDANCE:**

Keili Bartlett, Northern View

**OTHER:**

Tanner Elton, Port Edward Power & Water Corporation  
Stg. Pascal Ballinger, RCMP

**CALL TO ORDER:**

Mayor Dave MacDonald called the Meeting to order at 7:00 pm on Tuesday, August 14, 2018.

**AGENDA:**

18-121 Moved by: Councillor Franzen  
Seconded by: Councillor Brown

**THAT** the Agenda dated August 14, 2018 be adopted as presented.

Carried Unanimously

**MINUTES:**

18-122 Moved by: Councillor MacKenzie  
Seconded by: Councillor Franzen

**THAT** the minutes of the Regular Meeting of Council dated July 10, 2018 be adopted as presented.

Carried Unanimously

**BUSINESS ARISING:**

**PETITIONS AND/OR DELEGATION:**

a) **Sgt. Pascal Ballinger, RCMP**  
**RE: RCMP Update**

Sgt. Ballinger gave Council an update on what is happening in the community and what challenges the RCMP is facing with recruitment and retention. Services are still being provided to the community. A detailed report has been circulated to Council prior to the Council meeting and there was an opportunity for Q&A.

**CORRESPONDENCE:**

- a) **Wendy Booth, UBCM President, UBCM**  
**RE: Gas Tax Agreement Community Works Fund Payment**
- 18-123 Moved by: Councillor Franzen  
Seconded by: Councillor MacKenzie
- THAT** the letter dated July 20, 2018 advising Council that the first of two Community Works Fund payments for 2018/19 in the amount of \$39,581.06 will be electronically transferred be received and filed; and
- FURTHER THAT** Council send a thank you letter.
- Carried Unanimously
- b) **Kristi Maier, Sponsorship Coordinator, Prince Rupert Minor Basketball Association**  
**RE: Financial Request**
- 18-124 Moved by: Councillor MacKenzie  
Seconded by: Councillor Brown
- THAT** the letter dated June 2018 requesting financial support from Council for the upcoming 2018 season be received and filed; and
- FURTHER THAT** Council will sponsor a team for two hundred dollars.
- Carried Unanimously
- c) **Katie Mierau, Event Coordinator, Friendship House Association of PR**  
**Sandra Smith, Event Coordinator, Friendship House Association of PR**  
**RE: Financial Request**
- 18-125 Moved by: Councillor Franzen  
Seconded by: Councillor Brown
- THAT** the letter dated July 25, 2018 requesting financial support from Council for the upcoming Annual Community Block Party be received and filed; and
- FURTHER THAT** Council will contribute two hundred and fifty dollars.
- Carried Unanimously
- d) **Roberta Edzerza, District Principal, Aboriginal Education Department, School District 52**  
**RE: Thank You**
- 18-126 Moved by: Councillor Franzen  
Seconded by: Councillor MacKenzie
- THAT** the letter dated June 27, 2018 thanking Council for supporting the 2018 Aboriginal Day Celebration be received and filed.
- Carried Unanimously
- e) **Amanda Graham, Sponsorship Coordinator, PR Soccer Association**  
**Nadia Movold, Sponsorship Coordinator, PR Soccer Association**  
**RE: Thank You**
- 18-127 Moved by: Councillor Franzen  
Seconded by: Councillor MacKenzie

**THAT** the card thanking Council for supporting the Youth Soccer Association be received and filed.

Carried Unanimously

- f) **Kerry Crump, Coordinator, Prince Rupert Minor Basketball Association**  
**Kristy Maier, Coordinator, Prince Rupert Minor Basketball Association**  
**RE: Thank You**

18-128 Moved by: Councillor Franzen  
 Seconded by: Councillor MacKenzie

**THAT** the card thanking Council for supporting the Minor Basketball Association be received and filed.

Carried Unanimously

### **REPORTS:**

- a) **Polly Pereira, Director of Corporate Administrative Services**  
**RE: Council Action Items**

18-129 Moved by: Councillor MacKenzie  
 Seconded by: Councillor Franzen

**THAT** the Action Items Report from Polly Pereira, Director of Corporate Administrative Services be accepted as submitted.

Carried Unanimously

### **COMMITTEE REPORTS:**

#### **Mayor & Council**

Attended the BC Housing ground breaking event for our Senior Units with Minister Robinson, MLA Jennifer Rice and Representatives from BC Housing and PR Transition House.

#### **Mayor MacDonald**

Attended a Small Craft Harbour meeting

#### **Mayor MacDonald & CAO, Bob Payette**

Meeting in Kitimat with the Mayor

### **BYLAWS:**

### **NEW BUSINESS:**

- a) **Bob Payette, Chief Administrative Officer**  
**RE: Motion to move to In-Camera at the end of Regular Council as per Community Charter Section 90(1)(m)**

17-130 Moved by: Councillor Franzen  
 Second by: Councillor MacKenzie

**THAT** as per Community Charter Section 90(1) "A part of Council Meeting" may be closed to the public if the subject matter being considered relates to or is one or more of the following section 90(1)(m); and

**NOW THEREFORE BE IT RESOLVED THAT** at the close of the August 14, 2018 Regular meeting of Council, and an In-camera meeting will be held.

Carried Unanimously

**COUNCIL DISCUSSION:**

- a)           **Council**  
              **RE: Shore Clean up**

18-131       Moved by: Councillor Moore  
              Seconded by: Councillor Brown

**THAT** we invite Search and Rescue to provide more information on the shore clean up program.

Carried Unanimously

- b)           **Council Meeting**  
              **RE: September**

18-132       Moved by: Councillor MacKenzie  
              Seconded by: Councillor Brown

**THAT** the September Council meeting scheduled for the 11<sup>th</sup> is during the UBCM Conference and it is now moved to September 18<sup>th</sup>.

Carried Unanimously

**UNFINISHED BUSINESS:**

**ADJOURNMENT:**

18-133       On a motion by Councillor Mackenzie the meeting was adjourned at 7:29 pm on Tuesday, August 14, 2018.

Carried Unanimously

**CERTIFIED CORRECT:**

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Mayor

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Director of Corporate Administrative Services